



Program Affiliation Instructions

2024-25 Membership Year

Iowa FBLA Membership Dues & Fees

A member is a dues-paid student of both Iowa FBLA and National FBLA. Dues at the local level are optional and not managed by the state association or national organization. Both state and national dues must be paid in a unified manner. A member cannot be a member of only one level. To learn more about the dues and fees that FBLA chapters owe annually and for the scale that shows the dues and fees owed based on membership, see the Affiliation & Related Fees section. View the Program Affiliation Agreement to learn more about affiliation dues. The agreement describes the operating procedures for affiliation dues. Chapters that wish to enroll in affiliation dues, must complete the program affiliation.

Membership Database

The official membership database, FBLA Connect, allows advisers to manually register members or bulk upload membership with a pre-filled spreadsheet. **When using the Program Affiliation model, Iowa FBLA Association staff will complete the registration on the chapter's behalf.** To start/renew your program affiliation membership, please complete the pre-filled spreadsheet and upload it to the program affiliation upload.

Upload Roster



[https://form.jotform.com/iowafbla/
program-affiliation-upload](https://form.jotform.com/iowafbla/program-affiliation-upload)

Program Affiliation is an allowable expense under Perkins V in Iowa. Affiliate 100% of students in the entire program of study including both semesters of Carnegie units, MOC/work-based learning, and internship experiences.



Affiliation & Related Fees

What dues and fees will my chapter owe to the Iowa FBLA Association?

Every FBLA chapter should expect to be invoiced for the following by the Iowa FBLA Association:

- Membership Dues: State dues are \$6.00 per member and National dues are \$10.00 per member. A chapter can also choose to pay affiliation dues instead of membership dues. Review the Program Affiliation Tiers for more information.
- Registrations: Other Iowa FBLA conferences and events throughout the year have associated registration fees. These fees are charged only to chapters that register a team or members for the respective event.

2024-25 Program Affiliation Tiers

Enrollment		Program Affiliation		
Min	Max	State	National	Total
10	30	\$150.00	\$300.00	\$450.00
31	50	\$250.00	\$500.00	\$750.00
51	75	\$356.25	\$750.00	\$1,106.25
76	100	\$475.00	\$1,000.00	\$1,475.00
101	125	\$562.50	\$1,250.00	\$1,812.50
126	150	\$675.00	\$1,500.00	\$2,175.00
151	175	\$743.75	\$1,750.00	\$2,493.75
176	200	\$850.00	\$2,000.00	\$2,850.00
201	225	\$900.00	\$2,225.00	\$3,125.00
226	250	\$1,000.00	\$2,500.00	\$3,500.00
251	275	\$1,100.00	\$2,750.00	\$3,850.00
276	300	\$1,200.00	\$3,000.00	\$4,200.00
301	400	\$1,500.00	\$4,000.00	\$5,500.00
401	500	\$1,750.00	\$5,000.00	\$6,750.00
501+	Contact Iowa FBLA			



2024-2025 Program Affiliation Membership Agreement

Signatures below indicate that parties involved have an understanding of timelines, policies, and expectations associated with affiliation, including

1. No affiliated fee or dues should be collected from individual students participating in the affiliation fee program. Alternative funding sources must be used to pay affiliation fees.
2. Chapter affiliation fee is based on total enrollment in a business, marketing, or information solutions programs at the high school or middle school where the associated business, marketing, or information solutions program(s) is offered. Total enrollment is determined by listing the following students in the FBLA membership spreadsheet:
 - a. All secondary school students (grades 5-12 as defined by the National FBLA bylaws) enrolled in business, marketing, or information solutions classes and/or are eligible for active FBLA membership.
3. All students in a business, marketing, or information solutions program utilizing the affiliation fee program are considered FBLA members and entered as a one-year membership expiring on July 31, 2025.
4. Participation in the affiliation program is designed to be ongoing. Chapters that sign up for affiliation must remain affiliated chapters unless they receive approval from the state association to revert to the non-affiliated chapter dues process. If an affiliated chapter chooses to leave the program, that chapter can no longer participate in the affiliate program until the chapter submits a request to the Board of Directors for a waiver of rules.

Chapter Adviser Signature (required):
School Administrator Signature (required):

Return a signed copy of this form by submitting to the state office when uploading a roster. Keep a signed copy of this agreement for your records.