



# Objective

# Test

# Instructions

## District Leadership Conference

2022-23



## Overview of Testing

Objective test, often referred to as an “online test” is a 100-question multiple choice exam developed by National FBLA on a set topic. Members are given 60 minutes (45 minutes with 50 questions for Business Ethics) to complete the exam.

## Policies and Procedures

- New for 2022-23, Iowa FBLA will use Blue Panda for the objective testing software.
- All tests must be completed in the window pre-set by Missouri FBLA and in one setting.
- Test scores are not released until the close of the conference.
- All tests must be proctored. The local adviser of the chapter may serve as the proctor, or another educator, such as the guidance counselor, outside of the chapter must serve as the proctor. The proctor should see the computer screen at all times.
- Tests should be scheduled with an additional 15-20 minutes to allow time to get set up.
- The use of outside websites, electronic devices, or reference materials is prohibited.
- All tests must be taken individually – including team events.
- Iowa FBLA receives all tests from National FBLA.

## Testing Support

If you are having technical issues please contact one of the following individuals for assistance.



## Blue Panda

- Email: [support@gobluepanda.com](mailto:support@gobluepanda.com)
- Main phone line: 256-808-2583
- Backup phone line: 256-824-0084

## Iowa FBLA

- Kent Storm, [kent@iowafbla.org](mailto:kent@iowafbla.org), 866-442-3252 or 515-657-8260

## List of Objective Tests

All online objective tests are non-qualifying events or 'straight-to-state' events. Any member competing in a non-qualifying event will be eligible to advance to the State Leadership Conference if desired. The top four (4) members will be recognized during the District Leadership Conference's Awards of Excellence Ceremony. Objective Tests are taken via an online testing platform. All tests are completed individually.

\*Only the objective test will be completed at the District Leadership Conference.

Accounting I  
Accounting II  
Advertising  
Agribusiness  
Banking and Financial  
Systems\*  
Business Calculations  
Business Communications  
Business Ethics\*

Business Law  
Business Management\*  
Computer Applications\*  
Computer Problem Solving  
Cybersecurity  
Database Design and  
Application\*  
Economics  
Entrepreneurship\*



Future Business Leader\*  
Health Care Administration  
Help Desk\*  
Hospitality and Event  
Management\*  
Human Resource  
Management  
Insurance & Risk  
Management  
International Business\*  
Introduction to Business  
Communication  
Introduction to Business  
Concepts  
Introduction to Business  
Procedures  
Introduction to Event  
Planning\*  
Introduction to FBLA  
Introduction to Financial  
Math  
Introduction to Information  
Technology

Introduction to Marketing  
Concepts  
Introduction to  
Parliamentary Procedures  
Journalism  
Management Information  
Systems\*  
Marketing\*  
Network Design\*  
Networking Infrastructures  
Organizational Leadership  
Parliamentary Procedures\*  
Personal Finance  
Political Science  
Securities and  
Investments  
Sports and Entertainment  
Management\*  
Spreadsheet Applications\*  
Supply Chain  
Management  
UX Design  
Word Processing\*

## Objective Testing Instructions

Advisers can follow the instructions below on how to access login cards from Blue Panda at [app.gobluepanda.com](http://app.gobluepanda.com).

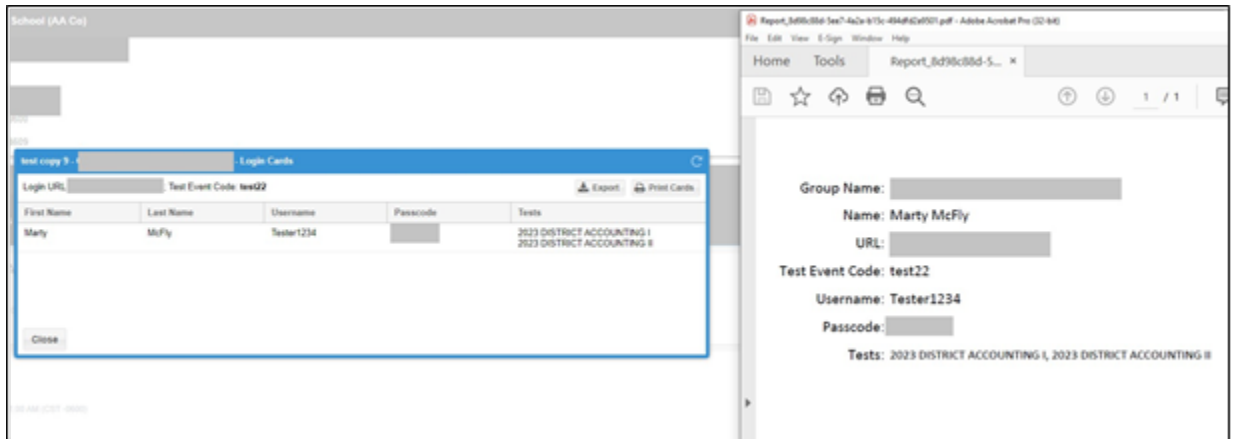


**Step 1:** Advisers/proctors will login to Blue Panda with their normal login to access and print student login cards. Click the bottom button under the conference that you are registered for. Note, this is a new button.

The screenshot shows the Blue Panda web interface. At the top left is the 'BLUE panda' logo. At the top right is a user profile icon labeled 'test'. Below the header is a 'Group:' dropdown menu and a 'Refresh' button. The main content area is divided into sections. The first section contains a form with fields for 'Name:', 'Organization:', 'Address:', 'Phone Number:', and 'Fax Number:'. The second section is titled 'My Events' and has two tabs: 'Current Events' and 'Invoices'. Below the tabs, there are two event entries. The first entry is partially obscured by a grey box. The second entry is titled 'test copy 9' and includes details for 'DOUBLE TREE HOTEL' on '1/1/2019' with a 'Deadline: 1/1/2019 12:01:00 AM (CST -0600)'. To the right of this entry, it shows 'Submitted', 'Total: \$2,400.00', and 'Balance Due: \$4,800.00'. Below this, there is a 'Review' button. A red arrow points to a new blue button labeled 'E-Testing Login Cards' which is highlighted with a red box. Above this button, there is a yellow banner that says 'Additional Items Due: 20/20'.



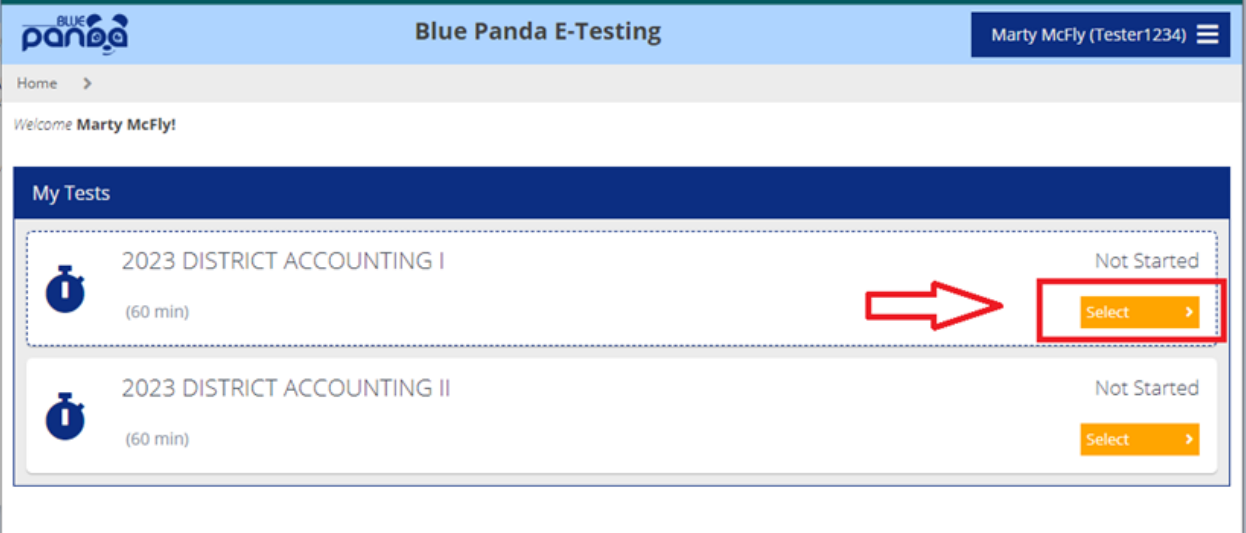
**Step 2:** Click the Login Cards button to view your logins, then click “Print Cards” on the top right to create a PDF to cut up and share with students when they get ready to test.



**Step 3:** Begin testing students. Students will go to <https://bpeta.gobluepanda.com/students/login> They will login with the Event Code, Username, and Passcode as printed on their login card.



**Step 4:** Once logged in, the assigned tests will display. Click “Select” on the desired test to begin.



**Step 5:** Click the Start Test button to begin the test. Click submit once completed with the test.

