

NAME High School FBLA
Chapter Meeting Minutes
Monday, January 1, 20—

The regular meeting of the SCHOOL chapter of Future Business Leaders of America was held on DATE at TIME in PLACE, the President NAME being in the chair and the Secretary being present.

Secretary NAME completed the roll call of members.

It was moved by NAME, seconded by NAME to approve the agenda. Motion was adopted.

The minutes of the previous meeting were approved as read.

Treasurer, NAME, reported a balance of \$2,868.58. The report was filed.

Other officer reports were as follows: [IF ANY OTHER REPORTS]

[OTHER COMMITTEE REPORTS]

The recruitment committee announced new chapter t-shirts could be ordered. The forms would be due DATE.

The fundraising committee reported on the upcoming fundraising opportunity.

UNFINISHED BUSINESS

ANY ITEMS FROM PREVIOUS MEETINGS

NEW BUSINESS

It was moved by NAME, seconded by NAME, that the chapter sponsor a Taco Tuesday social on Tuesday, DATE at TIME to be held in PLACE. Motion was adopted.

ANNOUNCEMENTS

RECORD ALL IMPORTANT ANNOUNCEMENTS THAT WERE NOT MADE PREVIOUSLY.

ADJOURNMENT

The meeting was adjourned at TIME.

NAME, Secretary

