



## FBLA Collegiate Monthly Implementation Guide JANUARY 2023

### MEMBERSHIP MANAGEMENT

- Register your members by April 15, the national dues payment deadline for NLC competitors, candidates, and voting delegates.

### FBLA COLLEGIATE OUTSTANDING CHAPTER

- Keep track of your chapter's activities and save documents throughout the year. When you are ready to submit, [complete the submission form](#) by May 1.

### CHAPTER ENGAGEMENT

- Share the December issue of *Tomorrow's Business Leader* with students available [here](#).
- Review your chapter's Program of Work; schedule spring events.
- Finalize FBLA Week planning; send home a calendar of events to all members.

### FBLA COLLEGIATE EXCELLENCE AWARD

- Visit the Learning Center to learn about other current and upcoming opportunities to earn credit for the Excellence Award. Need help getting started? [Check out the getting started guides found here](#).

### STUDENT CHALLENGES

- Register for the spring [Stock Market Game](#) (*Registration Opens January 1*).

### COMPETITIVE EVENTS

- Check with your state FBLA website, communications, and/or adviser to understand your state leadership conference plans as they relate to competitive events.
- Continue prepping for competitive events.

### PROFESSIONAL DEVELOPMENT

- Log in to the [Leadership Community](#) and post how your chapter plans to participate in FBLA Week.

*Information is as 10.20.2022. This implementation guide is a non-exhaustive list of activities meant to provide some main highlights that will keep chapters on track for the year. Chapters should refer to the FBLA website ([www.fbla.org](http://www.fbla.org)) and state websites for additional activities, events, and deadlines. Some activities and resources are limited to active, paid members and their advisers.*